



Parent Contract

We/I, the parent(s)/guardian(s) of _____ who is entering grade _____, agree with Kirby Hall School of Austin, Travis County, Texas, (“Kirby Hall”), that our/my child is hereby enrolled for the _____ academic school year . We/I have read the Parent-Student Handbook for the academic year referenced above (the “Parent-Student Handbook”) and agree to cooperate with Kirby Hall in upholding the rules and policies of Kirby Hall. We/I understand and agree that:

1. Annual tuition is as stated on the Tuition and Fee Schedule for the academic year referenced above (the “Tuition and Fee Schedule”). To reserve a place for our child, we/I have paid or enclose the non-refundable enrollment fee of \$500 if paid on or before March 1 or \$700 if paid thereafter; \$500 of the non-refundable enrollment fee will be credited towards tuition. The balance of tuition is due by July 1 or will be paid by F.A.C.T.S. Management monthly debit.
2. An academic fee as stated on the Tuition and Fee Schedule for this academic year will be paid in compliance with paragraph 3 below. Students pay for year-end trips and other extracurricular activities. Lunch is purchased according to the Tuition and Fee Schedule, or is brought to school. Each student will purchase and own all books and class materials, except books and class materials are included in the academic fee for grades Primer through 1st. All new families will pay a non-refundable one-time facilities usage fee according to the Tuition and Fee Schedule.
3. The academic fee, the one-time facilities usage fee and any other fees are due and will be paid by July 1.
4. This contract is for the entire academic year, and no refund of tuition will be made for withdrawal, absence or dismissal of student, regardless of cause. If tuition is paid by F.A.C.T.S. Management monthly debit, then monthly debits will be made regardless of withdrawal, absence or dismissal of student.
5. The student, with help from the parents/guardians, is to conform to all regulations of Kirby Hall; and Kirby Hall reserves the right to dismiss a student at its sole discretion.
6. Kirby Hall reserves the right to require counseling, testing or tutoring for a student at the parent's/guardians own expense.
7. Transcripts of grades cannot be forwarded, nor students re-enrolled, if their accounts are delinquent.
8. Kirby Hall does not assume responsibility for injuries and expressly disclaims such responsibility; it can only exercise preventative measures.
9. Kirby Hall may use photographs of students in advertising, news articles, and on the school's web-site.
10. We/I agree with Kirby Hall that in order to assure that our/my son or daughter receive the full benefit of a Kirby Hall education, he or she will attend a tutorial arranged by the faculty member for every class missed without a legitimate excuse (illness or family emergency) or for every three unexcused tardies. The tutorial will be on the subject of the missed class or the parts of the classes

that were missed and will be paid for by the parent/guardian at regular tutorial rates, currently \$35 an hour.

- 11. Kindness is expected of parents/guardians: positive relations with Kirby Hall staff members and families and constant support of the school. Gossip about any part of the Kirby Hall family is not acceptable. Parents/guardians are expected to respect and encourage and praise their children and to work with faculty members to develop their children's best possible learning and development.

Kirby Hall School admits students of any race, color, nationality, and ethnic origin to all rights and privileges, programs, and activities generally accorded or made available to this school. We do not discriminate in the administration of educational policies, admission policies, scholarships, or other programs.

Parent Contract is effective when accepted by Kirby Hall.

Signature of Parent or Guardian

Signature of Parent or Guardian

Date

Date

Signature for Kirby Hall School

Date accepted