



Parent Contract

We, the parents/guardians of _____ who is entering grade____, agree with Kirby Hall School of Austin, Travis County, Texas, that our child is hereby enrolled for the _____ academic school year . We have read the Parent-Student Handbook and agree to cooperate with the school in upholding the rules and policies of Kirby Hall School. We understand and agree that:

1. Annual tuition is as stated on the Tuition and Fee Schedule current at registration of the contract year referenced above. To reserve a place for our student, we have paid or enclose the non-refundable enrollment fee, \$500 if paid on or before March 1, or \$700 if paid thereafter, \$500 being part of our tuition payment. Balance of tuition is due by July 1. If monthly, then F.A.C.T.S. Management monthly debit will be made.
2. A supply fee as stated on the Tuition and Fee Schedule for this contract year is charged. Students pay for year-end trips and other extracurricular activities. Lunch is purchased according to the Tuition and Fee Schedule, or is brought to school. Each student will purchase and own all books and class materials. For grades Primer through 1st grade, the books will be bought with a book deposit that is specified in the Tuition and Fee Schedule for this contract year. The difference between the cost of books and the book deposit is met by an additional payment.
3. Book deposit and all fees are due on Registration Day.
4. This contract is for the entire school year, and no refund of tuition will be made for withdrawal, absence or dismissal of student.
5. The student, with help from the parents/guardians, is to conform to all regulations of the school; and the school reserves the right to dismiss a student at its discretion.
6. Kirby Hall reserves the right to require counseling, testing or tutoring for a child at the parent's own expense.
7. Transcripts of grades cannot be forwarded, nor students re-enrolled, if their accounts are delinquent.
8. The school does not assume responsibility for injuries; it can only exercise preventative measures.
9. The school may use photographs of students in advertising, news articles, and on the school's web-site.
10. I agree with Kirby Hall School that in order to assure that my son or daughter receive the full benefit of a Kirby Hall School education, he or she will attend a tutorial arranged by the faculty member for every class missed without a legitimate excuse (illness or family emergency) or for every three unexcused tardies. The tutorial will be on the subject of the missed class or the parts of the classes that were missed and will be paid for by the parent at regular tutorial rates, currently \$35 an hour.
11. We believe that parents are attracted to Kirby Hall School not only for excellent academics that lead their children to bright futures, but also for the nurture and encouragement and kindness their children receive. Kindness is also expected of parents: positive relations with Kirby Hall School

staff members and families and constant support of the school. Gossip about any part of the school family is not acceptable. Parents are expected to respect and encourage and praise their children and to work with faculty members to develop their children's best possible learning and development.



Parent Contract is effective when accepted by Kirby Hall School.

Signature of Parent or Guardian

Signature of Parent or Guardian

Date

Date

Signature for Kirby Hall School

Date accepted