

# Grades 6 – 8 Admissions Checklist



# Kirby Hall

*A place to belong. An education beyond.*

*Our admission process is on a rolling basis so it is advantageous to apply early.*

**Open House:** Contact the admissions office [admissions@kirbyhall.org](mailto:admissions@kirbyhall.org) or 512.474.1770, ext. 4 to schedule a personal tour on a date of your convenience.

**Application:** Complete application and submit to the admissions office with a \$100 application fee. **If you are re-applying, contact the admissions office to reactivate the application.** A completed application packet includes:

1. Application form
2. Parent interview questionnaire
3. Parent participation form
4. Copy of birth certificate
5. Immunization record
6. Child's picture
7. Grades from the past two years (if applicable)
8. Standardized test scores from the past two years (if applicable)
9. \$100 application fee

**Teacher Recommendation(s):** Please provide the applicable teacher recommendation form to both your child's current and previous year's Math, English and Science teachers. Because the forms are confidential, teachers are to return the forms directly to Kirby Hall via regular mail or email at [admissions@kirbyhall.org](mailto:admissions@kirbyhall.org).

**Day Visit:** After completion of the above steps, a day visit will be scheduled for your child. On your child's day visit, please drop him/her off at the front office by 8 a.m. The day concludes at 4:15. Your child will be assigned a buddy for the day. Kindly have your child bring a lunch.

**Assessment:** Kindly schedule the academic assessment with the admissions office. We are available during regular school hours and on Saturdays.

**Financial Aid:** If you intend to apply for financial aid, please contact admissions at [admissions@kirbyhall.org](mailto:admissions@kirbyhall.org) or 512.474.1770, ext. 4

Additional information and admissions forms can be found on our website [www.kirbyhall.org](http://www.kirbyhall.org) or please contact the admissions office at 512.474.1770, ext. 4.

*Kirby Hall School admits students of any race, color or national or ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at the school. It does not discriminate by race, color, national or ethnic origin in administration or its educational policies, scholarship programs, athletics, and other school-administered programs.*